

Bath and North East Somerset Partnership Board for Health and Wellbeing

Democratic Services Riverside, Temple Street, Keynsham, BS31 1LA	Direct Line:	01225 394452
	Ask For:	Jack Latkovic
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	Our Ref:	
	Date:	7 June 2011

To: All Members of the Partnership Board for Health and Wellbeing

Malcolm Hanney - Chair of the PCT
Councillor Paul Crossley - Leader of the Council
Dusty Walker - PCT Non Executive Director
Patricia Webb - PCT Non Executive Director
Councillor Nathan Hartley - Deputy Leader of the Council and Cabinet Member for
Early Years, Children and Young People
Councillor Simon Allen - Cabinet Member for Wellbeing
Jeffrey James - Chief Executive, NHS B&NES
John Everitt - Chief Executive of the Council
Dr Brian Conway - Chair of Professional Executive Committee, PCT
Dr Pamela Akerman - Acting Joint Director of Public Health
Ashley Ayre - Interim Strategic Director People's Services and Public
Health

Other appropriate officers
Press and Public

Dear Member

Partnership Board for Health and Wellbeing

You are invited to attend a meeting of the Board, to be held on **Wednesday, 15th June, 2011** at **2.00 pm** in the **Elwin Room, Bath Royal Literary and Scientific Institution, 16-18 Queen Square, Bath BA1 2HN.**

The agenda is set out overleaf.

Yours sincerely

Col Spring
Committee Administrator

NOTES:

1. Inspection of Papers:

Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).

2. Public Speaking at Meetings:

The Partnership Board encourages the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. Advance notice is requested, if possible, not less than *two full working days* before the meeting (this means that for meetings held on Wednesdays notice is requested in Democratic Services by 4.30pm the previous Friday).

3. Details of Decisions taken at this meeting can be found in the draft minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above. Appendices to reports (if not included with these papers) are available for inspection at the Council's **Public Access Points:**

- Guildhall, Bath;
- Riverside, Keynsham;
- The Hollies, Midsomer Norton;
- Public Libraries at: Bath Central, Keynsham and Midsomer Norton.

4. Substitutions

Members of the Board are reminded that any substitution should be notified to the Committee Administrator prior to the commencement of the meeting.

5. Declarations of Interest

Board Members do not need to declare an interest in their ex-officio status on the Board. If they have a closer involvement with any specific issue (via membership of a Sub-Committee for example), consideration would need to be given to whether a declaration was needed, and advice sought from the Monitoring Officer if necessary.

The following members of the Partnership Board have roles in the Council and PCT:

<i>Malcolm Hanney:</i>	<i>Chair of the PCT and Deputy Leader of the Council</i>
<i>Jeffrey James</i>	<i>Chief Executive NHS Wilts and Chief Executive NHS B&NES</i>
<i>Ashley Ayre:</i>	<i>Interim Strategic Director People's Services and Public Health, operating across the Partnership</i>
<i>Dr Pamela Akerman</i>	<i>Joint Director of Public Health, operating across the Partnership</i>

However, when attending a meeting of the Partnership Board, each member is attending in the role shown on the invitation to attend the meeting, which is on the first page of the papers for the meeting.

6. Attendance Register:

Members should sign the Register which will be circulated at the meeting.

7. Emergency Evacuation Procedure

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Partnership Board for Health and Wellbeing

Wednesday, 15th June, 2011

**Elwin Room, Bath Royal Literary and Scientific Institution, 16-18 Queen Square, Bath
BA1 2HN**

2.00 - 4.00 pm

Agenda

Note: The Partnership Board Meeting will have been preceded by a meeting of the Health and Wellbeing Network. Feedback from this meeting will be reported verbally to the Partnership Board under Item 9

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

Board Members do not need to declare an interest in their *ex officio* status on the Board. If they have a closer involvement with any specific issue (via membership of a Sub-Committee for example), consideration would need to be given to whether a declaration was needed, and advice sought from the Monitoring Officer if necessary.

The following members of the Partnership Board have roles in the Council and PCT:

Malcolm Hanney: Chair of the PCT and Councillor

Ashley Ayre: Interim Strategic Director for Children's Services and Public Health, operating across the Partnership

Dr Pamela Akerman: Joint Director of Public Health, operating across the Partnership

However, when attending a meeting of the Partnership Board, each member is attending in the role shown on the invitation to attend the meeting, which is on the first page of the papers for the meeting

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting will be confirmed as an accurate record

7. PUBLIC QUESTIONS/COMMENTS

STRATEGY AND POLICY

8. RUH FOUNDATION TRUST CONSULTATION - PRESENTATION RUH Team
9. HEALTHWATCH - STATUS REPORT Derek Thorne

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| 10. | HEALTH AND WELLBEING BOARD GOVERNANCE | David Trethewey |
| 11. | INTERIM COMMISSIONING ARRANGEMENTS | Ashley Ayre,
Jeff James |
| 12. | ALCOHOL HARM REDUCTION STRATEGY | Dr Pamela Akerman |

PERFORMANCE AND RISK MANAGEMENT

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| 13. | ADULT SAFEGUARDING PERFORMANCE | Lesley Hutchinson |
| 14. | ADULT HEALTH AND SOCIAL CARE COMMISSIONING PERFORMANCE | Tracey Cox |
| 15. | CHILD PROTECTION ACTIVITY PERFORMANCE | Maurice Lindsay |
| 16. | CHILDREN'S SERVICE COMMISSIONING PERFORMANCE | Ashley Ayre |
| 17. | CHILDREN'S TRUST BRIEFING REPORT | Ashley Ayre |

GOVERNANCE AND OTHER BUSINESS

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| 18. | FORWARD PARTNERSHIP BOARD DATES | Col Spring |
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The Board will be asked to note the schedule of future meetings

The Committee Administrator for this meeting is Jack Latkovic who can be contacted by telephoning Bath 01225 394452